

FARMWORKER &
LANDSCAPER
ADVOCACY
PROJECT



PROYECTO
DE AYUDA PARA
TRABAJADORES
DEL CAMPO Y
JARDINEROS

BOARD OF DIRECTORS

Position: **FLAP** is seeking candidates for its Board of Directors to help set policy and recommend guidelines for the Bilingual Chief Executive Officer to execute the organization's mission and goals.

Compensation: This is an unpaid position.

Background: **FLAP** is a 501(c)(3) non-profit organization, *at an exciting point in its growth*, committed to improve working conditions and opportunities, free of charge, for low-wage workers and their households in the cannery, farming, greenhouse, landscaping, meat, nursery, packinghouse, poultry, restaurants, and snow plowing industries through advocacy, Community Outreach and Education: Know your Rights! -Information and Referrals and preventing and fighting Human Labor and Sex trafficking-, Economic Mobility -facilitating access to technology and cash transfers-, Legal Services and Community Legal Education and Securing Dual Citizenship preventing family separations.

FLAP does not receive funding from the Federal Legal Services Corporation.

For additional information please visit: <https://www.flapillinois.org/>

To sign up for **FLAP**'s Newsletter: <http://eepurl.com/gJwhRn>

For more information on the direct impact of **FLAP**'s Bilingual Chief Executive Officer's work, please visit: [facebook.com/alexandra.sossa.3994](https://www.facebook.com/alexandra.sossa.3994) and <https://www.linkedin.com/in/alexandra-sossa-910bb430b/>

To see **FLAP**'s work in action and receive daily organizational updates, connect with **FLAP** on social media:

Bilingual Facebook page: <https://www.facebook.com/farmworkerlandscaper.advocacyproject>

Facebook in Spanish, for workers: <https://www.facebook.com/landscaper.flap/>

Twitter: <https://twitter.com/FLAPillinois>

Instagram: <https://www.instagram.com/flapillinois/>

YouTube: <https://www.youtube.com/channel/UCJAzURFw-j8tXJAY6PbEnBg>

LinkedIn: <https://www.linkedin.com/company/farmworker-and-landscaper-advocacy-project>

Thriller: <https://triller.co/@flapillinois>

Board Member Roles:

1. Ensure effective executive leadership

- Hire, support, evaluate, and, if necessary, terminate the organization's Bilingual Chief Executive Officer.
- Ensure the continuity of the organization through the recruitment and development of the Bilingual Chief Executive Officer.
- Provide leadership on organizational transition, in conjunction with the Bilingual Chief Executive Officer.
- Approve compensation and benefit policies.

2. Protect and increase financial resources

- Review and approve the annual budget.
- Review and approve major financial decisions, commitments, and plans including expenditures, loans, leases, investments, and accounting services.
- Develop and implement fundraising plans.
- Make a personally significant philanthropic contribution and/or secure and help raise funds for the organization.

3. Set programmatic and organizational priorities

- Set long and short-range priorities and strategies of the organization.
- Evaluate progress toward program and financial goals.
- Review and strengthen the structure of the organization on a regular basis, including its bylaws and board and staffing structures.

4. Provide strong board participation and leadership

- Encourage and achieve high participation in regular and special board meetings.
- Conduct the affairs of the board including board development and transition.
- Provide orientation to new board members.
- Ensure board documentation including agendas, minutes, and other materials.
- Develop and maintain an appropriate board structure, including officers and committees (as needed).
- Assure compliance with all federal, state, and local regulation and reporting requirements and recognized best practices for nonprofit boards.
- Elect officers every other year.

5. Represent the organization vis-à-vis the public and community

- Serve as the organization's "ambassadors" to the community.
- Represent the organization at public functions and vis-à-vis other organizations as appropriate.

Specific Board Member Responsibilities:

- Dedicate an average of two hours of time to board-related activities each month.
- Attend board meetings regularly, notifying the Board Chairperson and/or Bilingual Chief Executive Officer of the inability to attend in advance of the meeting. Meetings are held virtually via ZOOM.
- Accept specific individual responsibilities, including work on an ad hoc committee or a standing committee.
- Introduce the organization to potential corporate, foundation, law firm, and individual supporters.
- Suggest names of individuals who could be potential board members, contact such individuals and, if needed, participate in meetings to introduce them to the organization.
- Must comply with all provisions of the bylaws, specifically portions pertaining to board members.

Application: To be considered for the position, please send your Resume and/or Bio **via e-mail**, to: info@flapillinois.org attention to Alexandra Sossa, Chief Executive Officer, 77 W. Washington Street, Suite 1100, Chicago, IL 60602.

Write: ‘*Board of Directors*’ in the subject line of the e-mail. **FLAP will not accept incomplete applications.** Position will remain open until filled, but **FLAP** seeks to fill this position ASAP.

***FLAP** is an Equal Opportunity Employer and has an affirmative policy to maintain the work place free of sexual harassment and intimidation!*